



2023-2024 Executive Board

Christine Saxton, President

Megan Hansen, Vice-President

MEETING MINUTES

Zama Middle High School Parent Teacher Organization

DATE 3/19/2024 *Meeting called to order at 1700 by* Christine Saxton.

Current Board

President: Christine Saxton

Vice President: Megan Hansen

Secretary: Kiana Brown

Membership: Kris and Jaren Price

Treasurer: Natasha Sanchez

Trojan Trove: Danielle Heberle

Publicity: Everett Lopez

In Attendance

PTO Board: Christine Saxton, Megan Hanson, Natasha Sanchez, Kiana Brown, Everett Lopez

PTO Teacher/School Liaison: Erin Moore

Present Members: Ms. Davis, Mr. Davis, Windy Joell

Guest: N/A

Old Business/Approval of Minutes

- Approved January and Special Minutes
- ZaCSA Auction was a success and the PTO Spirit Wear basket was well received.

New Business

- VP/Fundraising POC
 - Two Fundraising Requests:
 - Ms. Smith requested \$300 for AP Testing Healthy Snacks--APPROVED
 - Ms. Schmiedel requested four yearbook copies: two for the library and two for the front office--NOT APPROVED at this time.
 - More information needed in order to vote.
 - Currently have ONE delinquent fundraising closeouts (i.e. After Action Reviews (AARs))

- Membership
 - No Updates
- Trojan Trove Thrift store
 - Need Volunteers to support the Trojan Trove to include a Floor Manager.
- Treasurer
 - Recruiting for a new Treasurer. If interested in volunteering, please contact the ZMHS PTO via email or Facebook.
 - \$8358.18 Current Account Amount
 - Two pending checks for: 7th Grade and Math Field Day
- Publicity
 - No Updates
- Secretary
 - Need January and Special minutes to be approved in order to disseminate to current PTO members.
 - The January and Special minutes were approved.
- SLO: Erin Moore
 - Hot Cocoa event will be on March 21st
 - May 31st Sno-Cones
 - Past Popcorn events have proven to be a “mess” for the ZMHS Janitorial Staff.
 - PTO will need to “sync up” with ZMHS Administration to ensure they are on the same page to ensure that the ZMHS Janitorial Staff isn’t left with additional work due to student negligence.
- President
 - Trojan Treasure Thrift Store will be seeking formal wear for the Prom Pop-Up event
 - Need all formal wear: feminine and masculine
 - Chef Moore’s classroom can be used
 - Hours for access to the formal wear can possibly be on B days during Seminar until 1500
 - JROTC has a full length mirror that could be used.
 - ZMHS PTO scholarships
 - Limited funding available for scholarships. Scholarship amount will be announced once it has been discussed
 - Must be a PTO member to be eligible for a ZMHS PTO Scholarship
 - Need a new PTO Board for the 2024-2025 School Year


Upcoming Events/Announcements

- PTO Hot Cocoa event for March 21st
 - Chef Moore will purchase supplies and provide receipt for reimbursement
- Teacher Appreciation Week is in May and more to follow
- May 16th will be the deadline for the PTO Scholarships

Adjournment/Next Meeting

Motion to adjourn was passed at 1714. Next meeting will be held hybrid in-person and virtually on April 18th at 1700.

Signed:



Christine Saxton, President

Date: 3/20/2024

Signed:



Kiana Brown, Secretary

Date:

3/19/2024